

# **Melton Local Plan Review Working Group**

## **Terms of Reference – September 2023**

The Local Plan Review Working Group is a group of elected members who meet periodically with officers to look in detail at the direction of the Local Plan Review or at specific topic areas.

The Group has no decision-making powers, as decisions relating to the Development Plan (of which the Local Plan forms part) are a function of the Council.

The group will report to Council at the appropriate points through the Local Plan Review where decision making is required.

### **Objectives**

- To keep Members informed about progress on the Review and Update of the Melton Local Plan
- To actively involve Members in the Review and Update of the Melton Local Plan, drawing upon their local knowledge and abilities to inform from the perspective of the Planning Committee
- To champion the Local Plan Review and Update within respective groups

### **Membership**

- 9 Members including the Portfolio Holder for Governance, Environment and Regulatory Services who will chair the Working Group meetings.
- The Working Group will be politically balanced.
- Membership will be appointed to give a representative balance of political mix of the elected Members of the Council.
- The Members appointed to the Group will be agreed by their respective group leader.
- The group will be supported by the Assistant Director for Planning, the Local Plans Manager and the Local Plans Team.

### **Authority**

- The working group is advisory and has no decision making powers. Officers will make the views of the group known to the Cabinet and Council through the formal decision making processes.

## **Frequency of Meetings**

- The frequency of meetings will be informed by the key stages in the Local Plan Review and its subsequent Update.